



CAN Europe job description

Position/Title	Steel Transformation Policy Coordinator
Goal	Inform, coordinate and represent CAN Europe members on transformation of the EU steel sector
Functions & Responsibilities	<p>Policy process monitoring and dissemination</p> <ul style="list-style-type: none"> • Gather intelligence and follow relevant EU policy developments relating to steel industry transformation, including on industry-specific elements (energy intensive industries), and economic, financing and Just Transformation aspects • Develop CAN Europe’s overall approach to steel sector transformation, as part of the organisation’s wider work on industrial transformation, including priority legislative and non-legislative files to contribute to • Support CAN Europe secretariat colleagues in gathering intelligence and following EU industry-related policy developments of relevance to the steel sector: EU ETS, the Carbon Border Adjustment Mechanism (CBAM), sustainable product initiative (SPI), the Industrial Emissions Directive (IED) • Support advocacy and outreach on the EU ETS and the SPI as priority files, and contribute to joint NGO activities on the CBAM and IED towards the European Commission, the European Parliament and EU Member States; • Support CAN Europe secretariat colleagues in gathering intelligence and following EU policy developments of relevance to the steel industry on economic, financial and Just Transition aspects • Develop briefings and papers for policy makers and contribute to communications materials <p>Coordination of network positions and strategies</p> <ul style="list-style-type: none"> • Support in the coordination of position development, advocacy and communication of the CAN Europe network in Brussels and in capitals • Provide regular updates to the network, set up webinars, strategy calls and workshops to inform and discuss with members the strategies to be pursued and to coordinate on concrete joint activities • Engage in support for advocacy work on CAN Europe’s broader political strategy as required. <p>Representation and outreach</p> <ul style="list-style-type: none"> • Represent the network towards the EU institutions in Brussels: Commission, Parliament, Permanent representations • Coordinate and support the work on EU climate policy of relevance to the steel sector towards other stakeholders (NGOs, think tanks, movements, trade unions, local authorities, progressive businesses, funders, ...) <p>Fundraising and reporting</p> <ul style="list-style-type: none"> • Contribute to fundraising efforts related to relevant policy dossiers

	<ul style="list-style-type: none"> Regularly report on activities through the CAN Europe reporting system and for individual projects and grants as required Provide input to other fundraising and reporting activities as required. <p>Support the climate team and broader secretariat of CAN Europe</p> <ul style="list-style-type: none"> Participate in ensuring the functioning of CAN Europe's production and consumption team Support overall policy and other activities and objectives of the CAN Europe secretariat, such as the General Assemblies
Line management	This position is line managed by the Industrial Transformation Policy Coordinator
Time requirements	4/5 or fulltime
% of Time	Main responsibilities
10	Administration and Finances
10	Management & planning
30	Communication and representation
20	Capacity and outreach
30	Policy work and coordination
100	TOTAL
% of Time	Specific responsibilities
30	Policy monitoring
20	Coordination
30	Representation
10	Fundraising and reporting
10	Internal affairs
100	TOTAL